

2019 BabyNet Agreement Notice June 4, 2019

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We appreciate your interest in serving South Carolina's infants and toddlers with special needs. Since BabyNet transitioned from SC First Steps, all sub-contractor and service provider contracts were transferred to the SC Department of Health and Human Services. All contracts have an end date of June 30, 2019, to include contracts issued after the transition. A BabyNet Service Provider Agreement will replace the current provider contract. The new agreements must be finalized by July 1, 2019 to continue serving BabyNet consumers.

We are requesting that all providers (to include rendering service providers) submit the following documents to the SC Department of Health and Human Services, BabyNet State Office to establish your BabyNet Agreement.

- [BabyNet Provider Enrollment Form](#)
- [BabyNet Individual User Confidentiality Agreement](#)
- [Drug-Free Workplace Statement](#)
- W-9 Form
- Medicaid Provider Number*
- Proof of Current Liability Insurance*
- Current Licensure*
- Background Check: (issued within the last 365 days)
 - Office of Inspector General (OIG)
 - Sex Offender Registry
 - Nationwide Criminal Report
 - Social Security Number Verification
 - Residency History Check
 - Professional License Verification*

*Not required for Interpreters

BabyNet requires that all providers submit the require background check while BabyNet cannot mandate any one provider, the American Data Bank is an established website to provide background checks for South Carolina Health Care providers. This site will also provide information regarding specific reports/data in the background check.

<http://www.providerbackgroundcheck.com>

In order to allow for the processing of enrollment applications by the BabyNet program, all provider enrollment applications will need to be complete and submitted no later than June 17, 2019. Failure to do so within these timelines may result in payment and /or service interruptions. These documents may be emailed to Robin Morris at bnproviderenrollment@scdhhs.gov or mailed to:

SCDHHS
BabyNet State Office
Attention: Robin Morris - Room 400-4
1801 Main Street
Columbia, SC 29201